



## Leopard Transport (Pty) Ltd T/A Elite Truck Hire (Pty) Ltd

T/A LEOPARD TRANSPORT (PTY) LTD T/A ELITE TRUCK HIRE (PTY) LTD

REGISTRATION NUMBER: 1958/001557/07

# SPECIAL PERSONAL INFORMATION POLICY

## 1. PURPOSE

This Policy is intended to protect the privacy of Data Subjects of Leopard Transport (Pty) Ltd T/A Elite Truck Hire (Pty) Ltd whose Personal Information is considered Sensitive or whose Personal Information was provided through a formal Data Subject Policy, Data Subject Consent Policy and Third Party Agreement

## 2. SCOPE

This Policy applies to all Data Subjects, including Employees, Suppliers and Contractors working with Sensitive Data or otherwise stipulated in a signed Data Subject Consent Form.

## 3. POLICY STATEMENT

It is the Policy of Leopard Transport (Pty) Ltd T/A Elite Truck Hire (Pty) Ltd to suppress the reporting or tabulating of statistics resulting from fewer than 11 persons, if the Personal Information are considered Sensitive or otherwise stipulated in a Data Subject Consent Policy or Third Party Agreement.

## 4. PROCEDURES

In the context of this Policy, reporting or tabulating refers to any preparation of Personal Information that might be viewed by persons not listed on a Data Subject Consent Policy or Third Party Agreement.

## 5. RELATED POLICIES

All Leopard Transport (Pty) Ltd T/A Elite Truck Hire (Pty) Ltd's Employees are expected to abide by all active Policies of the organisation at all times. As such, Employees are encouraged to review any and all potentially applicable Policies.

## 6. CHANGES IN THIS POLICY

Leopard Transport (Pty) Ltd T/A Elite Truck Hire (Pty) Ltd reserves the Right to amend, alter and terminate this Policy at any time.

### INFORMATION OFFICER DETAILS

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**Date:** 26 June 2024

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